RULES FOR ADMISSION

Academic session 2021-2022

Admission commences after the publication of Class XII results by the West Bengal Council for Higher Secondary and other Boards. The College frames rules for admission every year in accordance with University norms. Admission is provisional and it is confirmed only after verification of mark sheets and testimonials by the University.

From 2015 onwards all affiliated Colleges under the West Bengal State University are conducting online admission process and the same is being be done by the college. Students seeking admission are therefore advised to fill up the application forms correctly and comply with all formalities laid down for admission. **All applicants must provide their own mobile no. (preferably Whattsapp) and valid email address for future communications**. Students selected by the college for admission must deposit the necessary fees as directed by the College failing which their admission will stand cancelled. The following documents should be submitted along with the application for admission:

Self -Attested documents of:

- Admit Card of the previous Examination for verification of the date of birth.
- Mark sheets of all previous examinations.
- Registration Certificate (if any)
- Migration Certificate (if the student is from any Education Board other than Higher Secondary Council, West Bengal)
- SC /ST / OBC-A/OBC-B/PwD Certificate wherever applicable.

All mark sheets, certificates and documents have to be provided **in original for scrutiny. (Original Documents will be returned after scrutiny)**

In addition to the above documents **a letter from the parent / legal guardian** appointing a local guardian (if the student resides separately from parents or legal guardian) is also required. No application for admission will be considered unless it is **countersigned by the parent/legal guardian/local guardian of the candidate.**

The number of students to be admitted in each subject is strictly according to the rules prescribed by the University. Seats for SC, ST and OBC candidates are reserved according to the Government rules.#

Modalities of Admission

1. Application form is to be submitted online (www.bkccollegebonhooghlyadmissions.org).

2. After online submission of the application, the copy of the application is to be downloaded and printed copy of the downloaded application along with relevant supporting documents self – attested by the candidate are to be preserved and submitted to the students section of College with the documentary evidence of the payment of application fee for admission if selected.

3. Admission will be taken as per notification displayed on College Notice Board and website from time to time.

4. **Mode of payment** : Application Fee **nil.**

For Admission related payments, candidates may use the Payment gateway facility on Multi option payment system (MOPS)

(i) Internet Banking of all Banks

(ii) ATM – cum – Debit /Credit Card of all Banks

Copy of the fee deposition slip (e-receipt) is to be attached with the printed copy of the application.

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5. Self – attested copies of mark sheets (Madhyamik and Higher Secondary) and other testimonials should be attached with the application from.

6. Persons with Disability (PwD) candidates must mention the words "PwD" on the top of the application form and must attach a certificate from the Competent Authority.

7. OBC – A or OBC – B candidates should write "OBC – A" or "OBC – B" on the top of the application form and they must attach self – attested copy of OBC certificate issued by the office of the S.D.O.

8. List of the selected candidates will be displayed on the Notice Board and the college website (www.bkccollege.org).

9. **For future correspondences with the students, communications will be made through email and/or mobile (preferably Whattsapp) of the students.**

Reservation Rules

The following seats are reserved in each subject for the under mentioned categories as indicated in West Bengal Government Rule.

a) **For SC/ST** – 22% and 6% respectively of the total seats of the concerned subject.

N.B. SC/ST candidates should submit SC/ST certificate issued as per the West Bengal SC/ST (identification) Act 1994.

b) **For Persons with Disability**: reservation of 3% seats for **PwD** within each respective category (SC/ST, OBC-A, OBC-B) & unreserved of the concerned subject.

N.B. Persons with Disability candidates having degree of disability 40% and above should submit a certificate issued by the relevant Govt. Hospital.

c) **For OBC-A/OBC-B:** 10% reservation for OBC-A and 7% reservation for OBC-B category.

Implementation of reservation shall take effect from the Academic Session 2014 – 2015 as per **W.B** Govt. Rules in a phase – wise manner as given in relevant GO.s and decided by the **College Authority**.

N.B. For availing any of the criteria as above at **a, b and c** is to be authenticated with valid documents from appropriate authority. Once a student declares the category (i.e. Gen/SC/ST/OBC/PwD) it cannot be changed later.

Women's Hostel is also available with

- 24/7 Security
- 24 hrs water supply
- Mess facility with furnished kitchen
- Playground
- Gymnasium
- Medical assistance
- Eco friendly Environment

Female students requiring Hostel facilities may download the application form online from www.bkccollege.org and submit the same to College office or online with required documents, for verification. Fees will have to be paid online through **NEFT** to **State Bank of India** www.sbionline.com. For more details visit website.